

Annex 4

### Format of Anti-Ragging Committee Report

Annexure-4

Name of the victim along with full contact details:

Names of the accused along with full contact details:

Date of filing the Complaint & to whom:

Whether FIR/criminal complaints has been lodged:

Detail of the Complaint:

Nature of the complaint: Normal/Serious/Extremely Serious

The constitution of the Anti Ragging Committee:

Actions taken by the Institution in solving the complaint date wise:

Date & report of the interaction of the Anti Ragging Committee with the following:-

- (a) Victim
- (b) Parents
- (c) Teachers
- (d) Wardens
- (e) Friends
- (f) Classmates
- (g) Hostel mates
- (h) Eye witnesses
- (i) Accused
- (j) Any other (Please specify)

CCTV cameras/other security measures undertaken by the institution:

The names & date wise detailed report of these meetings be attached:

Anti-Ragging cases in the last three years:

Punishment recommended by the Anti Ragging Committee:

Members present in the meeting along with the name, designation and signature:

**Note: The Institution to send the Anti Ragging Committee Report as per the above format along with the following:-**

Final action taken by the Institution:

Whether the matter has been settled.